



November 8, 2022

NOTICE TO CANADIAN AFFILIATES OF THE AMPTP AND CMPA MEMBER COMPANIES SIGNATORY TO THE 2021 BRITISH COLUMBIA AND YUKON COUNCIL OF FILM UNIONS MASTER AGREEMENT:

Re: Working Alone or in Isolation

During the 2021 negotiations for a successor agreement to the 2018 Master Agreement, Teamsters Local Union No. 155 (the “Union”) raised concerns regarding Security employees, who are sometimes assigned to work alone or in isolation. In particular, the Union expressed concerns that Employers may not be aware of Occupational Health and Safety Regulations that require Employers to establish check-in procedures to protect employees who are assigned to work alone or in isolation.

WorkSafeBC Occupational Health and Safety Regulation Section 4.20.1 defines working alone or in isolation as working “in circumstances where assistance would not be readily available to the worker in case of an emergency, or in case the worker is injured or in ill health.” This is a reminder that Section 4.21 of the Regulations require Employers to develop and implement a written procedure for checking the well-being of employees who are assigned to work alone or in isolation. The procedure must include a person designated to establish contact with the employee at regular predetermined intervals, a check at the end of the work shift and a procedure to follow in case the employee cannot be contacted, including provisions for emergency rescue. Both the employee who is assigned to work alone or in isolation and the person designated to establish contact with the employee must be trained in the check-in procedure.

For additional information, the full regulation can be found here:

<https://www.worksafebc.com/en/law-policy/occupational-health-safety/searchable-ohs-regulation/ohs-regulation/part-04-general-conditions#SectionTitle:Definition>

Other resources for information on ensuring the health and safety of workers who work alone or in isolation can be found on the WorkSafeBC and Actsafe websites:

- WorkSafeBC: <https://www.worksafebc.com/en/health-safety/hazards-exposures/working-alone>
- Actsafe: <https://www.actsafe.ca/topic/working-alone-2/>

Please ensure that a copy of this bulletin is distributed to the appropriate personnel in your production offices.

A blue ink signature of Carol A. Lombardini.

Carol A. Lombardini
On behalf of the Canadian Affiliates
of the AMPTP

A blue ink signature of Jason Lee.

Jason Lee
On behalf of the CMPA-BC Producers
Branch