



**For CMPA use only:**

Permit #: \_\_\_\_\_

Date of issue: \_\_\_\_\_

Approved by: \_\_\_\_\_

Expires: \_\_\_\_\_

*Form Updated: January 1, 2026*

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## **SINGLE PRODUCTION/CYCLE PERMITTEE MEMBERSHIP APPLICATION**

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The CMPA shall grant permittee membership to film and television production companies not otherwise eligible for membership who wish to work under the CMPA’s collective and independent production agreements with the various unions and guilds on a per-project basis.

**CMPA permits are only applicable for one production OR one series cycle.**

### **PERMIT FEES**

Effective January 1, 2026, the fees for permittee membership are:

- Series – \$5,800.00
- Mini-Series – \$5,200.00
- Feature, MOW, Pilot – \$4,400.00
- Series Top-Up\* – \$1,400.00

*\*If a pilot results in a series, an additional fee is payable to “top-up” the permittee membership to that of a series permit for season one. A separate permittee membership would need to be acquired for a second or subsequent season.*

All permit fees are subject to HST/GST:

- 5% for AB, BC, MB, NT, NU, PE, QC, SK & YT
- 13% for ON
- 14% for NS
- 15% for NB & NL

CMPA HST/GST #: 121408322RT0001

**PRODUCTION INFORMATION**

*\*Required Field*

**Main Contact\*** (i.e., Line Producer, PM): \_\_\_\_\_

Title: \_\_\_\_\_

**Email\***: \_\_\_\_\_ **Phone**: \_\_\_\_\_

**Parent Company/Studio\*** (if applicable): \_\_\_\_\_

**Principal Production Company\***: \_\_\_\_\_

Address: \_\_\_\_\_

**Province\***: \_\_\_\_\_ **City**: \_\_\_\_\_ **Postal Code**: \_\_\_\_\_

**Phone**: \_\_\_\_\_ **Fax**: \_\_\_\_\_

**Production Title\***: \_\_\_\_\_

**Production Dates\***: \_\_\_\_\_

**Main Shooting Location(s)\***: \_\_\_\_\_

**Type of Production\***:  Series  Mini-Series  Feature  MOW  Pilot  Other

**Number of Episodes\*** (if applicable): \_\_\_\_\_

**Production Accountant**: \_\_\_\_\_

**Email**: \_\_\_\_\_ **Phone**: \_\_\_\_\_

Is this production using a payroll service?  Yes  No

**Name of Payroll Service**: \_\_\_\_\_

**Contact at Service**: \_\_\_\_\_

**Email**: \_\_\_\_\_ **Phone**: \_\_\_\_\_

**Top Sheet Enclosed\***:  Yes  No

All permittee membership applicants are required to provide the top sheet of the production budget to the CMPA to confirm the administration fees owing to the CMPA. Should a production choose not to provide the budget top sheet, it may forgo delivery of this information by remitting the maximum administration fees payable under the applicable union and guild agreements.

**PAYMENT**

PERMIT FEE AMOUNT\*: \$ \_\_\_\_\_  
HST/GST\*: \$ \_\_\_\_\_  
TOTAL AMOUNT\*: \$ \_\_\_\_\_

**PAYMENT TYPE\*:**

- Credit Card – PLEASE CONTACT [finance@cmpa.ca](mailto:finance@cmpa.ca)
- Direct Deposit (EFT) – PLEASE CONTACT [finance@cmpa.ca](mailto:finance@cmpa.ca)
- Cheque – PLEASE MAKE CHEQUE PAYABLE TO:

**Productions outside British Columbia:**  
*(Cheques payable to CMPA)*  
Canadian Media Producers Association  
251 Laurier Avenue West, 11<sup>th</sup> Floor  
Ottawa, Ontario K1P 5J6

**British Columbia productions:**  
*(Cheques payable to CMPA-BC)*  
600-736 Granville Street  
Vancouver, British Columbia V6Z 1G3  
Attention: Ryan MacArthur

**PERMIT NUMBER ISSUANCE**

Your CMPA Permit number will be issued to you upon receipt of the completed application with full payment and must appear on all future correspondence, including Administration Fee remittances.

**A CMPA Permit entitles the Production Company to applicable discounts on Administration Fees for the aforementioned Production title only.**

I agree to the above terms and conditions and certify that all the enclosed information is true and complete.

Name\* (please print): \_\_\_\_\_

Signature\*: \_\_\_\_\_ Date\*: \_\_\_\_\_

*RETURN APPLICATION TO:*

**Productions outside British Columbia:**  
Email: [gillian.manchee@cmpa.ca](mailto:gillian.manchee@cmpa.ca)

**British Columbia productions:**  
Email: [jeremy.sorensen@cmpa.ca](mailto:jeremy.sorensen@cmpa.ca)