

CMPA mentorship program application

Placement work plan

Please upload completed form with your online application

Company name:

Trainee name:

Program:

Schedule of training

I. Period: Start to mid-term

A. Project or activity

Please identify project(s) (i.e. title of production) and/ or activity (ies)(i.e. corporate activity) from the beginning of the placement to the mid-term. You will be asked to provide synopsis and/or details of the projects listed here in section III. B of this form.

B. Tasks

Please briefly describe the tasks the trainee will be performing during the first half of the placement (e.g. completing funding applications, etc.)

C. Skills development objectives

Please briefly describe the skills the trainee will acquire during the first half of the placement

II. Period: Mid-term to completion

A. Project or activity

Please identify project(s) (i.e. title of production) and/ or activity (ies)(i.e. corporate activity) in the second half of the placement. You will be asked to provide a synopsis and/or details on the projects listed in section III. B of this form.

Tasks

Please briefly describe the tasks the trainee will be performing during the second half of the placement (e.g. completing funding applications, etc.)

C. Skills development objectives

Please briefly describe the skills the trainee will acquire during the second half of the placement

III. Additional information

A. Supervision/mentoring/career assistance

Please describe how the trainee will be supervised and mentored and by whom. Also describe how your Company will assist the trainee in establishing a network of contacts.

B. Synopsis of productions or activities

Please provide a 250 word synopsis of the production(s) and/or details of activities that the trainee would be working on throughout the placement.

C. Additional skills development opportunities that will be offered (check all that apply)

- Conference attendance
- Workshops
- Networking opportunities
- Mentoring with outside consultants
- Other. Please specify:

Date:

Signature: