

## **FAQ – CMPA BOARD ELECTIONS**

### **What are the key dates in the Board elections process?**

The nomination period opens on June 23 and closes on July 21 at 8 pm ET. Voting will then open on August 1 and close on August 28 at 8 pm ET.

### **Who is eligible to nominate a candidate?**

Any member of the CMPA in good standing may provide its own nominees for the Board of Directors by obtaining the signature of at least two CMPA members who are in good standing on any such nomination. Self-nominations (ie. nominations from the candidate him/herself or from individuals working at the candidate's company) are not permitted.

### **How many Directors are there on the CMPA Board and how are seats filled?**

There is a minimum of 18 and a maximum of 26 directors on the board. The upcoming elections will be predicated on the election of 18 directors. The incoming Board will have the right to exercise its right to appoint additional directors to optimize board composition.

Per section 3.2 of the CMPA's by-laws, board seats are filled by first satisfying the following geographical requirements: three directors from British Columbia, three directors from Ontario, three directors from Quebec, three directors from Atlantic Canada (Nova Scotia, New Brunswick, Prince Edward Island, Newfoundland and Labrador) with no fewer than two of the four Atlantic provinces represented, one director from Alberta, one director from Saskatchewan and one director from Manitoba.

Seats are then filled by satisfying the following set areas of production activity: at least 12 directors in television, at least six directors in theatrical feature film, at least two directors in interactive media and a maximum of one director that provides production services. Directors may represent more than one area of production activity.

### **How long is the Board term?**

All directors on the 2017–19 Board will serve for a two–year term from September 2017 until September 2019.

### **How many board meetings are scheduled during the Board’s two–year term?**

It is anticipated that there will be at least four board meetings in each year of the two–year term, held in locations across the country. Directors are expected to attend all meetings. If a director misses more than two meetings per year over the course of the two–year term, it could affect their eligibility to stand for re–election. Directors elected to the 2017–19 Board are expected to attend the incoming CMPA Board meeting in Toronto, in September 2017.

### **What are a director’s expected time commitments?**

In addition to the four day–long board meetings held each year of their two–year term, Directors are expected to attend the CMPA’s Annual General Meetings and are encouraged to serve on at least one of the CMPA’s Policy and/or Operational Committees. Most Committees meet at least six times a year and each meeting generally lasts one hour. There is expected preparation time prior to all committee and board meetings.

### **Are CMPA Board Directors remunerated?**

Directors serve as volunteers and, as such, are not financially remunerated for their service. However, basic expenses for travel to board meetings are reimbursed.



**How will voting be conducted?**

The voting phase will be conducted online, through a secure website managed by Simply Voting, the company that the CMPA has engaged to conduct the election. On August 1, Simply Voting will send the main contact of each eligible CMPA Member a link to the website to access all candidates' bios, photos (if submitted) and candidacy statements. Eligible Members are those who have renewed their CMPA membership for April 1, 2017 – March 31, 2018.

**When will the election results and appointments be announced?**

The results of the elections and appointments will be shared at the CMPA's next Annual General Meeting, scheduled to be held in Toronto, in September 2017.

**Who may I contact if I have any questions about the Board elections process?**

For any questions, please contact Susanne Vaas (VP, Corporate & International Affairs) by email ([susanne.vaas@cmpa.ca](mailto:susanne.vaas@cmpa.ca)) or by phone (1-800-656-7440 ext. 337).

